

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, JUNE 5, 2017

John Roberts led in **prayer** and Darry Stacy led in the **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order at 1:00 P.M. this 5th day of June 2017 in the meeting Room 200 of the Cleveland County Office Building by Vice-Chairman Darry Stacy. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Richie Fink, Foreman, representing Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Harold Haralson, Chairman, was absent.

Others present were: Assistant District Attorney James Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Sheriff Joseph Lester, Melinda Duke, Susan Reese, Denise Ellison, Susan Burr, George Mauldin, John Roberts, Laura Smith, Bryan Jenkins, Laurie Beth Marshall, Earl Cox, Brenda Hill, Joy Hampton, Mark Stonecipher, Sarita Scott and Todd Gibson.

After the reading of the minutes of the Regular Meeting of May 30, 2017, and there being no additions or corrections, Rod Cleveland moved that the minutes be **approved**. Darry Stacy seconded the motion.

The vote was: Richie Fink, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

A. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **table** until a later date the awarding and/or rejecting of bids for Bid #BE-1801– One Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2017 through June 30, 2018.
The vote was: Rod Cleveland, yes; Darry Stacy, yes; Richie Fink, yes.
Motion carried.
2. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Agreement** between the Cleveland County Sheriff's Office and Total Beverage Services LLC, to provide bottled water at the Cleveland County Courthouse Security Office, 201 S. Jones, based on a two week delivery cycle for a period from July 1, 2017 through June 30, 2018.
The vote was: Richie Fink, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

B. Items of Business:

1. Rod Cleveland moved, seconded by Darry Stacy, to **table** until a later date the payment of Purchase Order #2017-4717 to Perry James Settle for the purchase of one (1) K-9 German Shepherd in the amount of \$4,500.00.
Commissioner Cleveland said he sent an email to the Sheriff regarding some questions he had and is waiting for a reply.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richie Fink, yes.
Motion carried.

Vice-Chairman Darry Stacy **said** that the following Items No. 2 through No. 40 are **Consent Items** and are routine in nature; therefore, Rod Cleveland moved to approve the Consent Items with the exception of **Item No. 19 and No. 20**, which the Board will discuss at the end of the Consent Docket. Darry Stacy seconded the motion:

2. **Renewal** of County Bid #EB-1753 – One (1) year Non-Encumbered Contract for Voting Equipment Delivery Service for Ballot Boxes, Voting Booths and any other additional equipment for the Election Board with PAB Moving LLC. All terms remain the same. The renewal period will be from July 1, 2017 through June 30, 2018.
3. **Renewal** of County Bid #EB-1754 – One (1) year Non-Encumbered Contract for the Printing of the Election Ballots for the Cleveland County Election Board with Mid-West Printing Company. All terms and conditions will remain the same. The renewal period will be from July 1, 2017 through June 30, 2018.
4. **Contract** between Cleveland County District #2 and Eureka Water Company for 5 Gal. Ozarka Water Bottles at \$6.20 each. The term is for July 1, 2017 through June 30, 2018.
5. **Contract** between Cleveland County District #2 and Del Nero Communications Management for Monthly Service 2Mbps Plan in the amount of \$600.00. The term is for July 1, 2017 through June 30, 2018.
6. **Contract** between Cleveland County District #3 and Del Nero Communications Management for Monthly Service 2Mbps Plan in the amount of \$600.00. The term is for July 1, 2017 through June 30, 2018.
7. **Contract** between OSU Extension Office and Del Nero Communications Management for Monthly Service 4Mbps Plan in the amount of \$900.00 (\$75.00 per month). The term is for July 1, 2017 through June 30, 2018.
8. **Contract** between Cleveland County Sheriff's Department and Del Nero Communications Management for Monthly Service 24Mbps Plan in the

amount of \$4,740.0 for services located at 10501 S. Highway 77, Slaughterville, OK. The term is for July 1, 2017 through June 30, 2018.

9. **Agreement** between Cleveland County Sheriff's Office and City Grease Trap Service to pump out and dispose of material in one (1) large and three (3) small traps quarterly at the Cleveland County Detention Center in the amount of \$1,250.00 (\$5,000.00 annually) for the period July 1, 2017 through June 30, 2018.
10. **Maintenance Agreement** between Cleveland County Sheriff's Department and Oklahoma Copier Solutions for maintenance on three (3) copiers located in the Cleveland County Sheriff's Office, MX4101N #001745, \$0.0125 per B/W copy and \$0.062 per color copy, MX450IN #002296, \$0.009 per B/W copy and \$0.080 per color copy, MX4501N #002664, \$0.009 per B/W copy and \$0.062 per color copy. The term is for the period July 1, 2017 through June 30, 2018.
11. **Service Contract** between Cleveland County Sheriff's Department and bfac.com for mobile app and business texting in the amount of \$3,100.00 per year for period July 1, 2017 through June 30, 2018.
12. **Agreement** between Cleveland County Sheriff's Department and PropertyRoom.com for Property Disposition Service. The term is for the period July 1, 2017 through June 30, 2018.
13. **Maintenance Agreement** between Cleveland County Sheriff's Department and R.B. Akins Company to provide inspections and test visits on the Liebert Foundation ECM Cooling System Model – HD788C000KC0968 for Courthouse Security in the amount of \$950.00. The term is for the period July 1, 2017 through June 30, 2018.
14. **Maintenance Agreement** between Cleveland County Clerk's Office and R.B. Akins Company to provide full service quarterly inspections and test visits on the Liebert Foundation ECM Cooling System Model – HD788C000KC0968 SN-129525-002 in the amount of \$950.00. All parts for repair and or maintenance are included in contract as well as all emergency service work. The term is for the period July 1, 2017 through June 30, 2018.
15. **Customized Professional Maintenance Agreement** between Cleveland County Health Department and United Mechanical for HVAC services for the Moore office located at 424 South Eastern. This agreement is for one year beginning July 1, 2017 to June 30, 2018. The Health Department will pay \$591.00 monthly for a total of \$7,092.00.
16. **Customized Professional Maintenance Agreement** between Cleveland County Health Department and United Mechanical for HVAC services for the Norman office located at 250 12th Ave. NE. This agreement is for one year beginning July 1, 2017 to June 30, 2018. The Health Department will pay \$976.00 monthly for a total of \$11,712.00.

17. **FY2018 Contract** between the Board of Cleveland County Commissioners and the Office of Juvenile Affairs (OJA) for Regional Secure Detention services and the Affidavit of Assignment to Communityworks, LLC for the period July 1, 2017 through June 30, 2018. (The FY2015 Contract has been extended one additional year).
18. **Renewal Agreement** between Cleveland County and ESRI for ArcGIS Standard Concurrent Use Primary Maintenance and ArcGIS Online Level 2 in the amount of \$4,000.00 for the period July 1, 2017 through June 30, 2018.
19. **(Moved to the end of the agenda.)**
20. **(Moved to the end of the agenda.)**
21. **Extended Service Agreement** between Cleveland County IT Department and Dell for three (3) Servers, one (1) Power Edge R710, one (1) Power Edge R720 XD, and one (1) Power Edge R420 totaling for the period July 1, 2017 through June 30, 2018 and one (1) Server Power Edge R420 for the period July 1, 2017 through April 1, 2018 for a total amount of \$4,834.45.
22. **Approval** of the Contract between Cleveland County IT and TechRadium, IRIS software in the amount of \$582.00 annually. The term of the agreement is from July 1, 2017 through June 30, 2018.
23. **Approval** of the subscription/License Renewal between Cleveland County IT and LogMeIn in the amount of \$2,598.00 annually. Terms are for 12 months expiring June 30, 2018.
24. **Service Maintenance Agreement** between Cleveland County Board of County Commissioners on behalf of Cleveland County I.T. Department and Oklahoma Office Systems dba/One Source on one (1) Bizhub C360, ID 35780 for the period July 1, 2017 through June 30, 2018. Black and White copies will be charged \$.0071 per copy and color copies will be charged \$.049 per copy.
25. **Interlocal Agreement** between The Board of County Commissioners of Cleveland County and Cleveland County District Attorney, Greg Mashburn to provide Cleveland County Elected Officials as well as county employees in county operation, legal advice and/or representation in all relevant county matters in the amount of \$357,598.40 for the period July 1, 2017 through June 30, 2018.
26. **Agreement** for Pre-Trial, Mental Health Pre-Trial and Community Service Court Services between the Cleveland County Board of County Commissioners and Cleveland County Pretrial Services, LLC for the period July 1, 2017 through June 30, 2018 in an amount not to exceed \$365,000.00.
27. **Joint Resolution** between the Cleveland County Commissioners and the Cleveland County Justice Authority to renew the Sales Tax Agreement previously entered into on July 1, 2016 set to expire on June 30, 2017. This agreement will be effective July 1, 2017 through June 30, 2018.

- 28. Joint Resolution** between the Cleveland County Commissioners and the Cleveland County Justice Authority to renew the Sub-Lease Agreement previously entered into on July 1, 2016 set to expire on June 30, 2017. This agreement will be effective July 1, 2017 through June 30, 2018.
- 29. Agreement** between Cleveland County Board of Commissioners and Mary Abbott Children’s House to provide services to citizens of Cleveland County for the period July 1, 2017 through June 30, 2018.
- 30. Agreement** between Cleveland County Board of Commissioners and Women’s Resource Center to provide services to citizens of Cleveland County for the period July 1, 2017 through June 30, 2018.
- 31. Agreement** between Cleveland County Board of Commissioners and CASA to provide a court appointed special advocate program made available to the judicial district for the period July 1, 2017 through June 30, 2018.
- 32. Contract** between Cleveland County Health Department and Sophia Lyn Elrod to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$13.00 per hour for coordination services and \$0.47 per mile as per the State Travel Reimbursement Act not to exceed \$12,129.20. This contract is to be effective July 1, 2017 through June 30, 2018.
- 33. Contract** between Cleveland County Health Department and Kim Divelbiss to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$19.00 per hour for coordination services and \$0.47 per mile as per the State Travel Reimbursement Act not to exceed \$7,086.00. This contract is to be effective July 1, 2017 through June 30, 2018.
- 34. Contract** between Cleveland County Health Department and Shawn Little to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$13.00 per hour for coordination services and \$0.47 per mile as per the State Travel Reimbursement Act not to exceed \$12,129.20. This contract is to be effective July 1, 2017 through June 30, 2018.
- 35. Contract** between Cleveland County Health Department and Amanda K. Miller to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$15.00 per hour for coordination services and \$0.47 per mile as per the State Travel Reimbursement Act not to exceed \$13,969.20. This contract is to be effective July 1, 2017 through June 30, 2018.
- 36. Contract** between Cleveland County Health Department and Aubrey Elaine Wilson to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$13.00 per hour for coordination services and \$0.47 per mile as per the State Travel Reimbursement Act not to exceed \$12,129.20. This contract is to be effective July 1, 2017 through June 30, 2018.

37. Contract between Cleveland County Health Department and Kerri Renee Webb to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$12.00 per hour for coordination services and \$0.47 per mile as per the State Travel Reimbursement Act not to exceed \$11, 209.20. This contract is to be effective July 1, 2017 through June 30, 2018.

38. Contract between Cleveland County Health Department and Kristina Kay Ryan to provide coordination of services between NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$12.00 per hour for coordination services and \$0.47 per mile as per the State Travel Reimbursement Act not to exceed \$11, 209.20. This contract is to be effective July 1, 2017 through June 30, 2018.

39. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 16/17

General:

17-0242-F2 17-0248-F2 17-0401-E2 17-4228-R2

Highway:

17-0151-T2A 17-1631-T2A

Health:

17-2619-MD2 17-2620-MD2 17-2621-MD2

40. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 16/17

a. General Fund	\$ 143,109.11
b. Highway Fund	\$ 10,481.39
c. Health Fund	\$ 17,631.66
d. Sheriff Commissary Fund	\$ 26,566.65
e. Sheriff Revolving Fund	\$ 5,852.84
f. Treasurer Certification Fee Fund	\$ 2,224.16
g. CDB Grant Disaster Recovery Fund	\$ 79,773.42
h. Treasurer Sales Tax Fund	\$ 737,564.79
i. Employee Flex Spending Fund	\$ 169.95
j. County Clerk Preservation Fund	\$ 12,176.50
k. Fairgrounds Fund	\$ 4,136.58

The vote was: Rod Cleveland, yes; Richie Fink, yes; Darry Stacy, yes.
Motion carried.

19. Rod Cleveland moved to **strike** from the agenda, due to the funds not being available until the 2017-2018 budget for the **Application** for Funds in the amount of \$13,000.00 from CED #5 for the purchase of one (1) 2810 Brush Hog Single Wing for Cleveland County District #3.

Darry Stacy seconded the motion.

The vote was: Richie Fink, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

20. Upon the recommendation of Tammy Belinson, Rod Cleveland moved to **strike** from the agenda the May 2017 Emergency Response Plan.

Darry Stacy seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richie Fink, yes.

Motion carried.

C. There was no **new business** to come before the Board for discussion.

- D. During Commissioner's discussions about County Business, Rod Cleveland discussed a letter received concerning Canada's 150th Year Anniversary as a country.

Discussion was had regarding expanding parking designated to law enforcement that is going unused to public parking.

Commissioner Stacy congratulated Emergency Manager George Mauldin for putting together an exercise on Saturday, June 3, 2017 at the District #2 Warehouse, that some of the Sheriff's personnel participated in, as well as, many of the volunteer fire chiefs for emergency response training.

E. There were **no comments** made by the **Public**.

- F. **At 1:14 P.M.**, Rod Cleveland moved, seconded by Darry Stacy, to go into Executive Session for the purpose of discussing the following: Pursuant to 25 O.S. 307.B.4, Discussion with Counsel regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-17-368.

The vote was: Rod Cleveland, yes; Richie Fink, yes; Darry Stacy, yes.

Motion carried.

- G. **At 1:34 P.M.**, Rod Cleveland moved, seconded by Darry Stacy, to **reconvene** from **Executive Session**.

The vote was: Richie Fink, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

During such time the Board of County Commissioners only discussed what was on the agenda and took no action or votes.

H. There being no further business to come before the Board, Rod Cleveland moved, seconded by Richie Fink, that the meeting be **adjourned** at 1:35 P.M.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richie Fink, yes.
Motion carried.

(Clerk's Note: Agenda was posted on June 2, 2017 @ 11:44 A.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Darry Stacy, Vice-Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:



Deputy County Clerk